



**ARKANSAS  
THESPIANS<sup>SM</sup>**

**AN EDUCATIONAL THEATRE ASSOCIATION AFFILIATE**

## **Troupe Director and Principal Permission Form**

**Please complete this form if any students are competing in an individual (or group) event and/or if your school is performing a play at the state festival.**

**Scan and email to Daniel Stahl by January 7, 2022.**

**Email: [arthespians@gmail.com](mailto:arthespians@gmail.com)**

School: \_\_\_\_\_ Troupe # \_\_\_\_\_

Address: \_\_\_\_\_ City, State, ZIP: \_\_\_\_\_

School Phone: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

Director: \_\_\_\_\_ Principal: \_\_\_\_\_

Director Phone: ( ) \_\_\_\_\_ Best time to call: \_\_\_\_\_

E-mail: \_\_\_\_\_

**All of the material presented in a play and/or Individual Events by our Thespian troupe at state conference is deemed appropriate for public performance in our school community OR has been flagged for it's content in which I am aware and approve the performance(s). Also, appropriate arrangements for permission to perform have been made with the publishers of each Individual Event entry as found in the information provided.**

\_\_\_\_\_  
Troupe Director's Signature

\_\_\_\_\_  
School Administrator's Signature

## AR THESPIAN FESTIVAL RULES AND REGULATIONS

Troupe Directors are requested to make a copy of the following rules and regulations for each student attending the conference. Signatures of troupe directors, school principal, student and parent(s) are required. Troupe Directors and Chaperones are responsible for the conduct of their students.

**STUDENT CONDUCT:** students will not be allowed to attend the Festival unless they have agreed, in writing, to abide by the Festival conduct guidelines and have completed the permission forms required by the school to attend an out-of-town field trip.

**DRESS CODE/BADGES:** School dress code is required. Do not wear anything you would not wear to your own school on a regular school day. By direction of the State Student Board and EdTA Chapter Board, all conference participants must wear their badges at chest level on body front EASILY VISIBLE TO ALL at all times in any conference activity.

**ALCOHOL/DRUGS:** Students in possession of, consuming, or under the influence of drugs and/or alcohol including cigarettes, vapor cigarettes, and tobacco at any time during the Festival will be returned home on a first violation. The parent, guardian, or next of kin will be financially responsible for all necessary costs incurred in returning the student home.

**COURTESY:** Students are expected to behave in a manner, which reflects positively upon their individual schools and Arkansas Thespians. Students who exhibit improper and disrespectful behavior in public may be subjected to disciplinary action by the Chapter Board. Any Troupe Director/chaperone has authority to pull the badge of any delegate whose behavior reflects poorly upon Arkansas Thespians regardless of their troupe affiliation.

**SOCIAL MEDIA:** As Thespians we recognize that social media is a useful tool for expanding our theatre knowledge and for recognizing ourselves and others in a positive manner and that our words and images are not only a reflection of ourselves, but our peers, programs, directors, and the general theatre community.

**EMERGENCIES:** Each school is to provide motel security/main desk with a list of delegates and the rooms they will be staying in. This same information will be required at the registration desk for conference along with the hotel phone number.

**PROPERTY DAMAGE:** Delegates are not allowed to remove bedding, furniture, or other motel property from the rooms. Delegates will be responsible to the motel for damages to their rooms or for any damage caused by them to motel property. The motel will bill the delegate, the parents, and/or the school for any damage fees not collected at time of check out.

**FESTIVAL ATTENDANCE:** All student delegates are required to attend the events scheduled during the Festival (Mainstage productions, workshops, one-act plays, etc.) Delegates are not permitted, under any circumstances, to leave the Festival events without troupe director/chaperone permission.

**CAMPUS REGULATIONS:** There will be no eating or drinking in the theatres, workshop, and lecture areas. These are allowed in those areas with drink machines or hallways with trash cans. By direction of the State Student Board and EdTA Chapter Board, no hats, or caps may be worn in any campus building.. In addition, no radios, Walkmans, or recording equipment, with or without headsets, will be permitted in campus buildings. Large bags and backpacks will not be allowed into the theatre. **ALL CELL PHONES ARE TO BE SILENCED AND NOT TO BE USED DURING WORKSHOPS, INDIVIDUAL EVENTS, GROUP EVENTS OR DURING STATE SHOWCASE ONE-ACTS.**

**LIABILITY:** The host, all facilities, and the Arkansas Thespians shall not accept responsibility for the theft, loss or breakage of personal effects, monies, or valuables. All items found may be turned in to the Registration Desk.

**THEATRE:** The taking of flash photography is not allowed at any time during a production. No recording equipment of any kind are permitted in the audience. No one is to enter or exit the theatre during a performance. Proper and acceptable behavior will be expected by all members of an audience. Inappropriate theatre etiquette includes feet on the seats, disruptive behavior, improper language, or discourtesy to other delegates, performers and theatre personnel. Badges of any delegates violating any rule may be taken by ANY sponsor or chaperone and turned in at the registration desk. **Silence ALL CELL PHONES.**

**VIOLATIONS:** Delegates violating rules and regulations of the conference will be required to meet with their troupe director or chaperone along with the State Chapter Director and another State Board Member. Violations may cause non-participation of the school in the Festival activities until meeting takes place. Violations could result in a letter to the student's school principal, contacting parents, and/or immediate removal from State Festival.

**SIGNATURE:** I have read and understand the Arkansas Thespian Festival rules and regulations.

Principal's Signature \_\_\_\_\_ Troupe Director Signature \_\_\_\_\_

# Arkansas EdTA Online Code of Conduct 2021-2022

Arkansas EdTA is committed to providing a safe, productive, and welcoming environment for all meeting participants. All participants, including, but not limited to, attendees, speakers, volunteers, exhibitors, Arkansas EdTA staff, service providers, and all others are expected to abide by this Virtual Programs Code of Conduct. This Policy applies to all Arkansas EdTA meeting-related events, including those sponsored by organizations other than Arkansas EdTA but held in conjunction with Arkansas EdTA events, on public or private platforms.

Arkansas EdTA has zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, Arkansas EdTA asks that you inform [arthespians@gmail.com](mailto:arthespians@gmail.com) so that we can take the appropriate action.

- **Act well your part.** Arkansas EdTA events engage participants with a wide range of beliefs and ideas about the subjects they are discussing. We encourage an open dialogue but require that participants remain courteous and respectful at all times.
- **There are no small parts.** Everyone is essential in a virtual event. Visit often, participate, and encourage others to do the same. You have answers that others are seeking, and they are just as capable of helping you.
- **Know your audience.** This is an online event, used to connect students, teachers and people passionate about the arts. Just as you would in any educational environment, refrain from posting pictures or comments with inappropriate content.
- **YES and...** This online event is meant to be a positive experience for anyone who chooses to participate. Feel free to post helpful and relevant advice or suggestions, but do not be abusive, profane, threatening, or offensive. Think before you post. Is it necessary? Is it kind? Is it true?
- **SHHHHH!** The participants themselves do the best monitoring of an online event. If you see any inappropriate or offensive content, please notify [arthespians@gmail.com](mailto:arthespians@gmail.com). We do not discuss any user's account with another user, so your report will remain anonymous, as will the actions we have taken.
- **All the world's a stage.** On the internet, you always have an audience. If you wouldn't say it to your mother, your boss, or a child, don't put it in our chat. Respect the privacy of others. Arkansas EdTA is not responsible for any consequences you experience resulting from anything you have posted during this online event. Please refrain from using any information that would lead to exposing your personal identity (last name, email address, or other personal information).
- **Copyright.** If it's not yours, get permission before you post it, or cite the necessary sources.

Unacceptable Behavior is defined as:

- Harassment, intimidation, or discrimination in any form.
- Verbal abuse of any attendee, speaker, volunteer, exhibitor, Arkansas EdTA staff, service provider, or other meeting guest.
- Examples of verbal abuse include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, Arkansas EdTA staff, service provider, or other meeting guest.
- Disruption of presentations during sessions, in the exhibit hall, or at other events organized by Arkansas EdTA throughout the virtual meeting. All participants must comply with the instructions of the moderator and any Arkansas EdTA virtual event staff.
- Presentations, postings, and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services. Arkansas EdTA reserves the right to remove such messages and potentially ban sources of those solicitations.
- Participants should not copy or take screenshots of Q&A or any chat room activity that takes place in the virtual space.

Arkansas EdTA reserves the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and Arkansas EdTA reserves the right to prohibit attendance at any future meeting, virtually or in person.

Principal's Signature \_\_\_\_\_ Troupe Director Signature \_\_\_\_\_