



**Arkansas**  
Thespians

## **Troupe Director and Principal Permission Form**

**Please complete this form if any students are competing in an individual (or group) event and/or if your school is performing a play at the state festival.**

**Submit form to the shared Google Folder by December 6, 2024.**

School: \_\_\_\_\_ Troupe # \_\_\_\_\_

Address: \_\_\_\_\_ City, State, ZIP: \_\_\_\_\_

School Phone: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

Director: \_\_\_\_\_ Principal: \_\_\_\_\_

Director Phone: ( ) \_\_\_\_\_ Best time to call: \_\_\_\_\_

E-mail: \_\_\_\_\_

**All of the material presented in a play and/or Thespy by our Thespian troupe at State Conference is deemed appropriate for public performance in our school community OR has been flagged for its content in which I am aware and approve the performance(s). Also, appropriate arrangements for permission to perform have been made with the publishers of each Thespy entry as found in the information provided.**

\_\_\_\_\_  
Troupe Director's Signature

\_\_\_\_\_  
School Administrator's Signature

Daniel Stahl  
Chapter Director  
[director@arkansasthespians.org](mailto:director@arkansasthespians.org)

## Arkansas EdTA Security Rules and Regulations

*Signatures of student and parent(s) on the bottom of the health form are required. Troupe Directors and Chaperones are responsible for the conduct of their students.*

Arkansas EdTA is committed to providing a safe, productive, and welcoming environment for all event participants. All participants, including, but not limited to, attendees, speakers, volunteers, vendors, college representatives, Arkansas EdTA staff, service providers, and all others are expected to abide by this Code of Conduct. This Policy applies to all Arkansas EdTA events, including those sponsored by organizations other than Arkansas EdTA but held in conjunction with Arkansas EdTA events.

Arkansas EdTA has zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our events. If you experience harassment or hear of any incidents of unacceptable behavior, Arkansas EdTA asks that you inform the AR Thespians Security Coordinator ([security@arkansasthespians.org](mailto:security@arkansasthespians.org)) so that we can take the appropriate action.

**The pool area at all hotels will not be available for Arkansas EdTA Participants.**

**STUDENT CONDUCT:** Students will not be allowed to attend the Festival unless they have agreed, in writing, to abide by the Festival conduct guidelines and have completed the permission forms required by the school to attend an out-of-town field trip.

**DRESS CODE/BADGES:** School dress code is required. Do not wear anything you would not wear to your own school on a regular school day. All conference participants must wear their badges at chest level on body front EASILY VISIBLE TO ALL at all times in any conference activity.

**ALCOHOL/DRUGS:** Students in possession of, consuming, or under the influence of drugs and/or alcohol including cigarettes, vapor cigarettes, and tobacco at any time during the Festival will be returned home on a first violation. The parent, guardian, or next of kin will be financially responsible for all necessary costs incurred in returning the student home.

**COURTESY:** Students are expected to behave in a manner which reflects positively upon their individual schools and Arkansas Thespians. Students who exhibit improper and disrespectful behavior in public may be subjected to disciplinary action by the Chapter Board. Any Troupe Director/chaperone has authority to pull the badge of any delegate whose behavior reflects poorly upon Arkansas Thespians regardless of their troupe affiliation.

**SOCIAL MEDIA:** We recognize that social media is a useful tool for expanding our theatre knowledge and for recognizing ourselves and others in a positive manner and that our words and images are not only a reflection of ourselves, but our peers, programs, directors, and the general theatre community. Thespians are to use social media in a positive way for uplifting the arts and our artists.

**EMERGENCIES:** Each school is to provide hotel security/main desk with a list of delegates and the rooms they will be staying in. This same information will be required at the registration desk for the conference along with the hotel phone number.

**PROPERTY DAMAGE:** Delegates are not allowed to remove bedding, furniture, or other hotel property from the rooms. Delegates will be responsible to the hotel for damages to their rooms or for any damage caused by them to hotel property. The hotel will bill the delegate, the parents, and/or the school for any damage fees not collected at time of check out.

**FESTIVAL ATTENDANCE:** All student delegates are required to attend the events scheduled during the Festival (Mainstage productions, workshops, one-act plays, etc.) Delegates are not permitted, under any circumstances, to leave the Festival events without troupe director/chaperone permission.

**CAMPUS REGULATIONS:** There will be no eating or drinking in the theatres, workshop, and lecture areas. These are allowed in those areas with drink machines or hallways with trash cans. By direction of the State Student Board and EdTA Chapter Board, no hats, or caps may be worn in any campus building. In addition, no music players/recording equipment, with or without headsets, will be permitted in campus buildings (including instruments).. Large bags and backpacks will not be allowed into the theatre. **ALL CELL PHONES ARE TO BE SILENCED AND NOT TO BE USED DURING WORKSHOPS, THESPYS, GROUP EVENTS, CEREMONIES, OR ONE-ACTS.**

**LIABILITY:** The host, all facilities, and EdTA Arkansas shall not accept responsibility for the theft, loss or breakage of personal effects, monies, or valuables. All items found may be turned in to the Registration Desk.

**THEATRE:** The taking of flash photography is not allowed at any time during any production. No recording equipment of any kind are permitted in the audience. No one is to enter or exit the theatre during a performance. Proper and acceptable behavior will be expected by all members of an audience. Inappropriate theatre etiquette includes feet on the seats, disruptive behavior, improper language, or discourtesy to other delegates, performers and theatre personnel. Badges of any delegates violating any rule may be taken by ANY sponsor or chaperone and turned in at the registration desk. **Silence ALL CELL PHONES.**

Badge Pulling: Any delegate may have their badge pulled by any chaperone or director for any unacceptable behavior. Having your badge pulled will require you to go to Festival Court.

Unacceptable Behavior is defined as:

- Harassment, intimidation, or discrimination in any form.
- Verbal abuse of any attendee, speaker, volunteer, exhibitor, Arkansas EdTA staff, service provider, or other meeting guest. Examples of verbal abuse include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, Arkansas EdTA staff, service provider, or other meeting guest.
- Disruption of presentations during sessions, in the expo halls, or at other events organized by Arkansas EdTA throughout the virtual meeting. All participants must comply with the instructions of the moderator and any ArkansasEdTA virtual event staff.
- Presentations, postings, and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services. Arkansas EdTA reserves the right to remove such messages and potentially ban sources of those solicitations.

**Festival Court:** Delegates violating rules and regulations of the conference will be required to meet with their troupe director or chaperone along with the State Chapter Director and another State Board Member (Thespian Court). Violators will not be allowed to participate in the Festival activities until the meeting takes place. Violations could result in a letter to the student's school principal, contacting parents, and/or immediate removal from State Festival.

*Arkansas EdTA reserves the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and Arkansas EdTA reserves the right to prohibit attendance at any future meeting, virtually or in person.*

**SIGNATURE:** I have read and understand the Arkansas Thespian Festival rules and regulations.

**Principal's Signature** \_\_\_\_\_ **Troupe Director Signature** \_\_\_\_\_